



**Exchange Student Program**  
**School of Global Studies and Collaboration (GSC)**  
**AOYAMA GAKUIN UNIVERSITY**  
**APPLICATION FORM**

**1. Period of Study:**

- Fall Semester (September 2019 – February 2020)  
 Fall Semester & Spring Semester (September 2019 – August 2020 )

**2. Program:**

Exchange Student Program, the School of Global Studies and Collaboration, Aoyama Gakuin University

**3. Name in Full (as shown on your passport)**

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
 Last (Family) First Middle

**Name in Japanese Katakana (if applicable)**

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
 Last (Family) First Middle

**Name in Chinese Characters (only if you are of Chinese, Taiwanese, Korean or Japanese descent)**

\_\_\_\_\_/\_\_\_\_\_  
 Last (Family) First

**4. Date of Birth:** \_\_\_\_/\_\_\_\_/\_\_\_\_ **5. Place of Birth:** \_\_\_\_\_  
 Year (YYYY) /Month (MM) /Day (DD) City Province/State Country

**6. Age:** \_\_\_\_\_ **7. Sex:** Male Female **8. Marital Status:** Single Married (Number of children\_\_\_\_)

**9. Nationality (Country of Citizenship):** \_\_\_\_\_ **10. Mother Tongue:** \_\_\_\_\_

\*Do you have Japanese citizenship? Yes No

**11. Present Address:** \_\_\_\_\_

\_\_\_\_\_ **Phone:** \_\_\_\_\_

**Home Address (if different from the above):** \_\_\_\_\_

\_\_\_\_\_ **Phone:** \_\_\_\_\_

**Emergency Contact: Name** \_\_\_\_\_ **Relationship** \_\_\_\_\_

**Address** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**E-mail Address 1:** \_\_\_\_\_ **E-mail Address 2** \_\_\_\_\_

**12. Student Status:**

**Home University:** \_\_\_\_\_ (Country : \_\_\_\_\_ )

**Current Status:** 1<sup>st</sup> Year 2<sup>nd</sup> Year 3<sup>rd</sup> Year 4<sup>th</sup> Year

**Major (If undeclared, the academic field of your interest):** \_\_\_\_\_

Paste an ID photo taken in the last 6 months (Size 4cm × 3cm) \*Photocopied picture is not acceptable



**13. Educational Background: Please fill out from your elementary school to present.**

Attach an additional sheet if more space is needed.

Name of School	Location	Period Attended	Your Age	Date of Completion/ Graduation Date of Estimated Completion/Graduation
Ex.) Aoyama Gakuin Elementary School	Tokyo	April 2003 to March 2009	6 to 12	March 26 <sup>th</sup> , 2009

**14. Japanese Language Proficiency Test**

Have you ever taken the Japanese Language Proficiency Test (“*Nihongo Nouryoku Shiken*”)?

Yes Level Passed ( ) Score ( )  No

If “Yes”, please indicate the level passed and score, and attach a copy of the official score report.

If “No”, please answer No.16 English Language Proficiency.

**15. Duration of Your Japanese Study (As of the starting date of your study at GSC)**

How long have you studied Japanese (at your home university, other institutions and/or by yourself) in total? \_\_\_year (s)

**16. English Language Proficiency**

If your Japanese language proficiency is equivalent to N5 level of the Japanese Language Proficiency Test (JLPT) or lower, or you have never taken the JLPT, please fill out below.

Native English Speaker  TOEFL iBT score \_\_\_\_\_  TOEFL PBT score \_\_\_\_\_  IELTS score \_\_\_\_\_

Other \_\_\_\_\_

**17. Grade Point Average (G.P.A.)**

G.P.A. at home university \_\_\_\_\_ (4.0 Point Scale)  Other \_\_\_\_\_

**18. Family Information:**

Full Name	Relationship	Age	Occupation



**19. Financial Information:**

The following are estimated living costs for attending GSC as an exchange student for a full academic year (12 months).

Food	¥	400,000
Books and materials	¥	80,000
Transportation	¥	40,000
Extracurricular activities	¥	100,000
National Health Insurance	¥	30,000
<u>Miscellaneous</u>	¥	<u>150,000</u>
Total	¥	800,000

**Section A. Sources of Financial Support**

**1. Method of funding for living expenses while in Japan**

- Your own funds (Complete Section A. Please attach your bank statement.) ----- ¥ \_\_\_\_\_
- Funds from your parents, relatives or private sponsor  
(Complete Section A and B. Please attach your sponsor's bank statement.) ----- ¥ \_\_\_\_\_
- Government or Private Scholarship (s):  
Name of Sponsoring Agency: \_\_\_\_\_  
(Complete Section A, please attach letter of award) ----- ¥ \_\_\_\_\_

**2. Total sum of money available for your study at AGU ----- ¥ \_\_\_\_\_**

(Note: Minimum yen required: ¥ 800,000/year or ¥400,000/6 months)

**Section B. Affidavit of Financial Support**

Name of Sponsor: \_\_\_\_\_

Address of Sponsor: \_\_\_\_\_

Relationship to Applicant: \_\_\_\_\_

Sponsor's Guarantee:

I hereby guarantee that the sum of ¥ \_\_\_\_\_ will be available for the above-named student while he/she is in Japan on the School of Global Studies and Collaboration, Exchange Student Program.

Sponsor's Annual Income: ¥ \_\_\_\_\_ (Exchange rate: ¥ \_\_\_\_\_ / 1 \_\_\_\_\_) ex.) ¥3.39 / 1THB

Sponsor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(Please attach your sponsor's bank statement)

**20. Certification and Signature:**

In signing this form, I certify that all statements on this application are true and accurate to the best of my knowledge. I understand that my application is incomplete without my signature below, and that my application will be returned if it is not signed. I authorize the release of any information submitted by me as application materials to any person, organization or government agency, only if the information is necessary for the admission process for exchange students.

Date: \_\_\_\_\_ Signature of Applicant: \_\_\_\_\_



**21. Tutor Preferences:**

A tutor is a student volunteer who will be assigned to help you with campus life and day-to-day matters while you are at AGU.

- (1) Do you need a tutor?     Yes     No  
 (2) If “Yes,” do you have any preference (e.g., gender, field of study, language ability, etc.)?
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**22. Check List:**

A final decision concerning admission can be made when the following materials are received by the Academic Affairs Division of Sagamihara Campus Administration Department. Please check each item as completed.

	Check Box	
	Applicant Use	AGU Office Use
1. Application for Exchange Student Program (an AGU form )		
2. Letter of recommendation		
3. Evaluation of Japanese Language Proficiency (an AGU form ) (if applicable)		
4. Photocopy of score report of Japanese Language Proficiency Test (if applicable)		
5. Photocopy of score report of TOEFL or IELTS (if applicable)		
6. Official transcript of home university		
7. Statement of Academic Objectives *More than a page of A4 size. Preferably in Japanese but English is acceptable.		
8. Certificate of Physical Condition (an AGU Form ) *X-ray (mandatory) must be done within 3 months of the application deadline with the date indicated.		
9. Application For Certificate of Eligibility (to be submitted via email) ※Students whose nationality is Japan is not required.		
10. Original official bank statement and/or Certificate of scholarship *Minimum Japanese yen required: ¥ 800,000 /year or ¥400,000 /6 months		
11. Photocopy of valid passport		
12. 5 ID photos (4 cm x 3 cm ) taken in the last 6 months *Color photocopies are not acceptable *One photo should be pasted on the first page of this application form.		
13. Dormitory Application (an AGU Form ) ※Dormitory is specified by GSC		
14. Information for Tutor (an AGU form )		